

JOB DESCRIPTION
Summer Programming Intern
AT FBC SUDBURY, MA



INTRODUCTION

Because Jesus Christ is the perfect perfection of all that is good, FBC Sudbury is convicted of being...

1. A most joyful people because of the truth of the gospel of Jesus Christ, the transformation of His saving grace, and the sustention of His authoritative word.
2. A most unified people based on faith in Christ, accountability to the local body, and community that will carry on forever.
3. A most missional people, taking the good news of Christ to our local neighborhoods, our regional areas, and global communities.
4. A most sacrificial people by sacrificing worldly desires for our lives, our physical resources, and all glory due to Jesus Christ.

In our desire to live in accordance with these core values we seek to fill the position of Communications Intern with an individual that will not only embrace these values but will demonstrate them in carrying out the following:

QUALIFICATIONS

The Summer Programming Intern will:

1. Give testimony of a personal commitment to Christ and evidence of God's call to service in this capacity.
2. Give testimony of a passion and burden for ministry.
3. Present evidence of high moral character and responsible work ethic by reference of former employers and colleagues.
4. Present evidence of high moral character by report of any standard background check deemed necessary by FBC Sudbury.

TIME COMMITMENT

Time Commitment

The Summer Programming Intern will:

1. Commit 11 weeks of their summer.
2. Be prepared to start the internship the first week of June and end their internship the second week of August.
3. Be prepared to be flexible enough to accommodate the busy and ever changing schedule of the summer which comes with early mornings and late nights.
4. Receive two (2) personal days to be used at the approval of their supervisor. These personal days must be formally requested in writing. Those who desire to take more days off will not be considered as the right candidate for the internship.
 - a. The personal days may not be used prior to June 22nd
 - b. The personal days may not be used on days of events which include, but are not limited to: Rooted Apologetic Conference, Fourth of July, and Longfellow Glen Carnival.

(over)

RESPONSIBILITIES

Personal

1. Live a personal and professional life in accordance with Christian principles under God's leadership.

Vocational - Missions

1. Receive and assimilate mission teams. This includes, but is not limited to, preparing an orientation for students/leaders.
2. Coordinate the reception of food (meal trains) from the congregation for daily lunches.
3. Facilitate use of the building for accommodations by providing instructions and scheduled shower plans at church member's homes.
4. Travel with the team in the afternoons to do local or regional outreach.
5. Lead and orchestrate FBCS' Parade & Poolooza.
 - a. Work with the other interns to imagine, create, and build the July 4th float.
6. Assists in the Longfellow Glen Carnival.
7. Plan and lead daily park games in Framingham.
8. Participate in Framingham Bible study.

Vocational - Children

1. Lead and orchestrate summer activities (VBA's, sports camps, etc.) including registrations, schedules, and class sizes along with any other duties pertaining to summer activities.
2. Develop relationships with the church volunteers during the children's summer activities.
3. Help support the children's ministry during Sunday morning services.

Vocational - Students

1. Develop relationships with the youth by participating in all youth events during the week (conferences, KGS Youth Group, etc.)
2. Meet and disciple middle school and high school students daily.
3. Coordinate youth group games for weekly Sunday night KGS Youth Group.
4. Establish a Bible study once a week.
5. Help support the Director of Student Ministries in various ways throughout the week.

Vocational (Spiritual Growth & Church Ministry):

Part of your summer at our church will be an opportunity to intentionally spend time in individual spiritual formation as well as catch a glimpse of how a church community functions.

1. Read and discuss the assigned summer books for pastoral sessions.
2. Attend and participate in church-wide gatherings. This includes but is not limited to Community Group, Prayer Gatherings, and Congregational Meetings.
3. Attend all staff meetings.